

CARLYNTON SCHOOL DISTRICT
Voting Meeting
January 20, 2015
Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting January 20, 2015 in the library of the junior-senior high school. Those in attendance included President David Roussos, Treasurer Joe Appel and Directors Monica Dugan, Antriece Hart, Marissa Mendoza-Burcham, Nyra Schell and Jim Schriver. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews and principals Michael Loughren and John McAdoo. The audience was comprised of six individuals and one member of the press.

CALL TO ORDER – *The meeting was called to order at 7:32 pm by President Roussos; Principal Michael Loughren led the pledge. The roll was called by Michale Herrmann; Directors Walkowiak and Wilson were absent.*

PRESENTERS:

- *High school principals Michael Loughren and John McAdoo approached the board about creating a Learning Lab at the high school to promote creative learning. Mr. Loughren suggested the idea as a capital improvement in addition to other areas in the building that need attention, citing flooring, ceilings and paints as primary. Board members asked for more information and costs, expressing interest and support.*
- *Steve Neidenberger from Hosack, Specht, Muetzel and Wood provided an overview of the 2013-2014 school year audit. Mr. Neidenberger said the audit was clean and directed attention to several areas within the provided documentation; in particular, the general fund balance and the food service fund. He noted that the school district is the only district to be debt free in comparison to some 30 others they represent. Director Schell asked Mr. Neidenberger if an investment policy was necessary. Mr. Neidenberger said it was not at the time. Solicitor Andrews said that school codes oversees investments as well.*

Following the audit review, board members took action on the following Finance Item:

*Director Appel moved, seconded by Director Hart, to approve the audit report of the district as presented by Hosack, Specht, Muetzel and Wood, LLP for the fiscal year ending June 30, 2014; (Finance Item #0115-02) **By a voice vote, the motion carried 7-0.***

RECOGNITION – *Mr. Peiffer recognized and thanked board members for their time and service, presenting each with a certificate. A light reception followed, with the President Roussos recessing the meeting at 8:12 pm.*

President Roussos reconvened the meeting at 8:30 pm.

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Hart moved, seconded by Director Schriver, to approve the minutes of the January 5, 2015 Agenda Setting/Committee/Voting Meeting with the change to the word “above” the index on page 7580. **By a voice vote, the motion carried 5-0-2 with Directors Dugan and Mendoza-Burcham abstaining due to absence.**

Minutes of January 5, 2015 Meeting

REPORTS:

- Executive Session – *President Roussos said legal, personnel, real estate, contract and negotiation items were discussed in the session.*
- Administrative Reports – *Mr. Peiffer said he is working with the principals and Mr. McDade to wrap up loose ends and prioritize a list of capital improvements.*
 - Maintenance and Grounds – *Mr. McDade reviewed a list of completed work and discussed a list of needs that he prioritized for improvements; among them is the roof at Carnegie Elementary, the concrete sidewalks near the high school gym, Crafton Elementary auditorium exits, and the visitor bleachers at Honus Wagner Field. Mr. McDade also called attention to other needs, including flooring in all buildings and the high school electrical system. On a positive note, an inspection of the high school roof, which was replaced in 1995, revealed that the roof is still in good shape.*
 - Technology – *Mr. Durica said he has begun working with Joe Rodella and they are developing a multi-year technology plan for the district. Mr. Durica said his main project in the next year is improving the Wi-Fi across the district. More funding through eRate could potentially cover 80 percent of the cost. He said he will work with the eRate consultant to get the application in by the deadline, explaining that fees for this process could run up to \$10,000.*
- Committee Reports:
 - Parkway CTC – *Director Dugan said the school has received a grant from the Three Rivers Workforce Investment Board and the money will be used for a program that will certify students to complete auto inspections. Improvements continue in the Digital Multimedia program.*
 - Legislative/PSBA – *Director Schell shared news about eRate, the swearing in of a new governor and the state budget, a Call to Action Day, school performance data on the PDE website, an update on PA Core, considered updates to the Classroom Diagnostic Tools and more.*

I. Miscellaneous

Director Hart moved, seconded by Director Dugan, to approve the additions to the Conference and Field Trip Requests for the 2014-2015 school year as submitted; (Miscellaneous Item #0115-01 REVISED) **By a voice vote, the motion carried 7-0.**

2014-15 Conference and Field Trip Requests

II. Finance

Director Appel moved, seconded by Director Hart, to approve the January 2015 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0115-01)

January 2015 RE Tax Refunds

The December 2014 Athletic Fund Report with an ending balance of \$19,563.61 as submitted; (Finance Item #0115-03)

December 2014 Athletic Fund Report

And the December 2014 Activities Fund Report with an ending balance of \$71,660.64 as submitted; (Finance Item #0115-04) **By a voice vote, the motion carried 7-0.**

December 2014 Activities Fund Report

III. Personnel

Director Mendoza-Burcham moved, seconded by Director Schriver, to approve the additions to the 2014-2015 Athletic Supplemental List as presented with approval of the following returning and (1) new coaches:

2014-2015 Athletic Supplemental List – Additions

- Patrick McPherson – Varsity Head Baseball
 - Kelly Fritchman – Assistant Varsity Softball, *new*
 - Michael Conlon – Varsity Head Softball
 - Michael Schneiderlochner – Junior High Assistant Swimming
 - Camden Coppelli – Junior High Head Swimming
 - Jared Aitken – Boys’ Varsity Head Tennis
 - Annemarie Bunch – Varsity Assistant Track
 - Richard Milsom – Varsity Assistant Track
 - Nate Milsom – Varsity Head Track
 - Anthony Istik – Junior High Head Track
 - Emily Tupi – Junior High Head Volleyball
 - Brenda Vu – Junior High Assistant Volleyball
- (Personnel Item #0115-01)

The Leaves of Absence as submitted for Employees #ACT93-14-15-11, #CFT14-15-12 and #CFT14-15-13; (Personnel Item #0115-02 REVISED)

Leaves of Absence

Marjorie Ruffing to the position of Special Education Clerk, a 12-month position, per the recommendation of the administrative staff and consistent with the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0115-03)

Special Education Clerk – Marjorie Ruffing

And Mary Ferro to the position of music education teacher at Carnegie Elementary, effective immediately, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0115-04) **By a voice vote, the motion carried 7-0.**

Carnegie Elementary Music Teacher – Mary Ferro

IV. Policy

Director Hart moved, seconded by Director Mendoza-Burcham, to approve the updates to Policy No. 216, Student Records, as submitted. (Policy Item #0115-01) **By a voice vote, the motion carried 7-0.**

Policy No. 216, Updates

Before voting, Director Dugan suggested the addition of the words “regular education students” to the third line of page three.

OLD BUSINESS: *A motion was made regarding the preliminary budget:*

Director Schriver moved, seconded by Director Mendoza-Burcham, to direct the business manager to submit the 2015-2016 Act 1 Proposed Preliminary Budget no later than January 27, 2015 and to give public notice of the intent to adopt the 2015-2016 Act 1 Proposed Preliminary Budget in accordance with Act 1 timelines. **By a voice vote, the motion carried 7-0.**

President Roussos said the board is opting for greater flexibility by submitting for an exemption.

Director Dugan said people continue to park in the circle at the high school and parking remains an issue. Board members discussed citing or towing the cars. Another option discussed was to close the gate. Director Schriver recommended more due diligence, such as painting the curbs, a letter sent to parents and painting actual parking spaces on the concrete.

NEW BUSINESS: *In regards to Mr. Durica's report and the costs for eRate filing, the following motion was made:*

Director Hart moved, seconded by Director Dugan, to approve up to \$10,000 for expenses incurred for eRate filings. **By a voice vote, the motion carried 7-0.**

Likewise, board members presented another motion:

Director Hart moved, seconded by Director Mendoza-Burcham, to approve an increase in salary of 5 percent for the superintendent, retroactive to July 1, 2014. **By a voice vote, the motion carried 7-0.**

Director Dugan mentioned parking issues at Crafton Elementary as well; parents are pulling to the front curb to drop off and pick up their children and interfering with buses who park along the curb to discharge and pick up students.

OPEN FORUM: *Director Appel shared an article from the Washington Post citing that 51 percent of public school students, Pre-K to grade 12, are qualifying for free and reduced lunches.*

ADJOURNMENT:

With no further business to review, Director Hart moved, seconded by Director Dugan, to adjourn the meeting at 9:32 pm. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary

Act 1 Proposed Preliminary Budget

eRate Filing Expenses

Salary Increase for the Superintendent